

Greetings from the secretariat of SCB (DMCC, BRAC)!

Please book your time for consultation on Sphere handbook revision on **20<sup>th</sup> April, 2017** (<http://spherecalendar.org/events/>) which will be held at meeting room , BRAC centre (3rd F), 75 Mohakhali, Dhaka 1212. Meeting will be held from 3.00 pm to 5.00 pm.

You are requested to provide your views and comments in the meeting so that we can compile it at the meeting. Please let us know your suggestion if any.

Herewith I attached the draft last meeting minutes (5<sup>th</sup> April 2017) and Sphere Handbook guideline with the Sphere Handbook (Ed. 2011) (<http://spherebangladesh.com/files/The-Sphere-Project-Handbook-20111.pdf>) for your review.

- Consultation guidelines, reporting form, time-frame and other information can be found in the [consultation toolkit](#).

Please confirm your participation through a reply mail.

Thanks for your cooperation.

On behalf of the SCB Secretariat :

Best Regards

**Khaled Bin Yousuf**

Officer, MIS and Documentation | Disaster Management & Climate Change | BRAC

T: +880 2 9881265 (Ext 3653) || Mob:01709632414 || F: +880 2 8823542

18 Floor, BRAC Centre | 75 Mohakhali, Dhaka-1212, Bangladesh

decc.brac.net | [www.brac.net](http://www.brac.net)